

Bristol Bay Regional Seafood Development Association

Board Teleconferenced Meeting Minutes

Monday – April 21, 2014 – 6 p.m. AST

1. Call to Order

The teleconferenced meeting was called to order at 6:05 p.m. AST by President Robert Heyano.

Board members present were Fritz Johnson, Mike LaRussa, Katherine Carscallen, John Fairbanks, and Robert Heyano.

Also present were BBRSDA executive director (ED), Sue Aspelund; BBRSDA's bookkeeper, Darcy Carney; and Scott Coughlin with Fieldwork Communications.

2. Approval of Agenda

Johnson moved to approve the agenda as presented. LaRussa seconded, with a friendly amendment to move financials to immediately after agenda approval. MOTION CARRIED UNANIMOUSLY.

3. Budget

a. FY 14 Budget Status

Darcy walked through BBRSDA's current profit and loss and statement of financial position. The board discussed the budget reserve. The board walked through Budget to Actual worksheet, but clarity was difficult due to lack of certainty regarding the approved FY 14 budget.

b. Marketing Budget

Fairbanks moved to approve the proposed Marketing budget for FY14, dated 4/21/14 (\$107,709.47). Johnson seconded. MOTION CARRIED UNANIMOUSLY.

c. Communications Budget

Johnson moved to accept the proposed communications budget for FY14, dated 4/21/14 (\$20,550). Fairbanks seconded. MOTION CARRIED UNANIMOUSLY.

d. Sustainability Budget

Fairbanks moved to accept the proposed Sustainability budget for FY2014 dated April 21, 2014 (\$106,300). Johnson seconded. MOTION CARRIED WITH ONE ABSTENTION; CARSCALLEN ABSTAINED.

4. Policies & Procedures

a. Credit card policy

LaRussa moved to adopt credit card policy and procedures as presented by Aspelund. Carscallen seconded. MOTION CARRIED UNANIMOUSLY.

b. Resolution changing registered agent

Johnson moved to adopt Resolution 2014-03 to change registered agent. LaRussa seconded. MOTION CARRIED UNANIMOUSLY.

c. New board member seat assumption process

It was clarified that BBRSDA's policy is that a newly-elected board members are seated at the annual meeting. No action required.

5. Restructure of Sustainability Director supervision

Fairbanks moved to direct the ED to change the Sustainability Director's contract, restructuring so that the Sustainability Director will report to the ED. Added to the motion was that the Sustainability Committee be made up of two board members. Johnson seconded. MOTION CARRIED WITH ONE ABSTENTION; CARSCALLEN ABSTAINED.

6. Projects

a. Schindler's otolith proposal funding

Because of timing issues that made it difficult for University of Washington to secure the required 25% project match, Schindler proposed that BBRSDA approve 100% of the Nushagak Otolith project (\$188,000) this year, with the understanding that he would find funding for a 50% match for the Nushagak Habitat Baseline project next year (\$214,000).

Johnson moved to accept Schindler's otolith proposal at 100% funding, with the understanding that the Nushagak Habitat Baseline project would be funded next year requiring a 50% match. Fairbanks seconded. MOTION CARRIED UNANIMOUSLY.

7. Establish Annual Meeting Board meeting time

Established Annual Meeting board meeting time 6/7/14 @ 2 p.m. Election of officers, among other things, will occur at the board meeting following the Annual Meeting. The discussed the benefits of holding a budget workshop in Dillingham on 6/6/14.

8. Miscellaneous Business

The newsletter submission deadline for committee articles is May 5.

9. Adjournment

Fairbanks moved to adjourn. Johnson seconded. MOTION CARRIED UNANIMOUSLY.