

**Minutes**  
BBRSDA Board Meeting  
March 31, 2014

Board members in attendance were Robert Heyano, Mike LaRussa, Fritz Johnson, Matt Luck, Fritz Johnson, and Katherine Carscallen. Matt Marinkovich absent.

President Heyano called the meeting to order at 6 pm.

Approval of Agenda: Items added were Quality Committee Issues, Buyback issues, and a potential Board/Staff work session.

Carscallen moved to approve agenda with noted additions; Fairbanks seconded. Motion carried unanimously.

1. Ratify the new E.D. and contract.

Fairbanks recommended to adjust contract timeline to go through December 2015 rather than December 2014; suggestion met no opposition.

Fairbanks moved to accept contract with changes suggested; Johnson seconded. Motion carried unanimously.

2. Approve Annual Meeting Date for Naknek, tentatively planned for June 7, 2014.

Johnson moved to set annual meeting date for June 7. Fairbanks seconded. Motion carried unanimously.

3. Board approval of hiring press release.

Scott suggested adding 'back to her roots' phrasing. Press release will go out April 1.

Johnson moved to approve press release; Fairbanks seconded. Motion carried unanimously.

4. Discuss April's scope of work for Interim E.D.'s compensation.

LaRussa reported talking to new E.D. and both have agreed on the scope of work of her "half-time" work in April. LaRussa will continue

working on the financials and budget development for FY 2015. His goal is to streamline check writing and Accounts Payable. Darcy has some recommendations for doing so; the finance committee will be presented with the new plan. New E.D. will move the Board-approved Proposal and Concepts through the contract stage and will immerse in all Board activities begin client introductions

LaRussa feels strongly about putting more of the financial oversight responsibilities on our bookkeeper and require less of the E.D, so her time is utilized more efficiently.

April and May Interim E.D. compensation was discussed. Fairbanks moved that LaRussa receive full salary for the month of April; Johnson seconded. Motion carried, with LaRussa abstaining.

5. Board/Staff workshop

With new staff/E.D. transition, etc., a Board/Staff work session may be needed. After discussion, Board agrees a workshop is needed; April 14-15 chosen as potential dates.

6. Quality Updates

Johnson provided updates on a number of quality projects:

- Ice-bags - project is going well.
- RSW parts stockpile - time to decide on this before its too late.
- Quality Coordinator - Quality Committee needs to write up job description.

After discussion it was decided to move forward with the Quality Coordinator job description, but not rush a hire or push projects too quickly; will revisit in the fall.

7. Buyback

Luck suggests the Buyback Committee meet once more with NEI to make final recommendations. NEI would produce a final report version which would go to the board for approval; the final draft could go to the fleet before the season.

8. OEG meetings

The board received an update from Johnson and Luck.

Fairbanks moved to adjourn; Johnson seconded. With no opposition, motion carried.

Meeting adjourned at 7:33 pm.

DRAFT