

**BBRSDA Board Meeting Agenda**  
September 15-16, 2016 – 8:30 a.m.  
Hotel Captain Cook – Anchorage, AK

1. Call to Order/Establishment of Quorum/Introduction
2. Approval of Agenda
3. Approval of Previous Minutes
  - a. June 11, 2016
  - b. August 19, 2016
4. Review/Approval of draft 2015 Financial Audit and 990 – THG
5. Executive Director Report – Martello
6. Marketing Team Report – Martello/Rising Tide Communications/Resiliensea
  - a. Direct Marketing Materials
7. Quality Coordinator Report – Martello/Digital Observer
8. Committee Appointments – Friccero
9. Committee Reports and Recommendations
  - a. Finance – Solberg
    - i. Review/Approve Quarterly Financials, June 2016
  - b. Sustainability – Vacant (chair), Gibbons, Solberg
    - i. Review of ADF&G Emergency Funding Initiatives
  - c. Marketing – Christensen
    - i. Board travel to Boulder discussion
    - ii. Personnel objectives
  - d. Quality – Johnson
    - i. RSW Discussion
    - ii. Ice Discussion
  - e. PR/Outreach – Solberg
    - i. Town Hall Meetings
10. Policy and Procedure Review
  - a. Travel Policy

- b. Capitalization Policy
- 11. Year to date Project Review – Martello
- 12. Events
  - a. Pacific Marine Expo – Martello
  - b. Boston Seafood Show – Martello
- 13. SK Grant Pre-proposal – Martello
- 14. Executive Session
- 15. Miscellaneous
- 16. Review/Confirm Future Meeting Dates
  - a. October 10-11 – Chrysalis Inn, Bellingham, WA
  - b. November 15-16 – Silver Cloud, Seattle, WA
  - c. January 10-11 – Location TBD
  - d. March 2-3 – Anchorage, AK
- 17. Adjourn

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