



BBRSDA Special Board Meeting Minutes

September 12, 2015 – Hilton Seatac Airport and Conference Center

1. Call to Order/Establishment of Quorum

Williams moved and Johnson seconded to convene a board meeting at 2:43 p.m. **MOTION CARRIED UNANIMOUSLY.** Present were President Gibbons, Vice-president Christensen, Secretary Solberg, and board members Williams, Andrew, Marinkovich, Johnson, and ex-officio Friccero. Also present were Executive Director Aspelund and board trainer Block.

2. Approval of Agenda

Johnson moved and Andrew seconded to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY**

Andrew moved and Williams to go into executive session at 2:45 to discuss sensitive matters about the executive director hiring. **MOTION CARRIED UNANIMOUSLY.**

3. Executive Session – Personnel

Andrew moved and Marinkovich seconded to come out of executive session with no action taken at 3:25 p.m. **MOTION CARRIED UNANIMOUSLY.**

Christensen moved and Williams seconded to instruct Executive Director Aspelund to place into policy that civil and criminal background checks will be performed for executive director candidates prior to entering contract negotiations. **MOTION CARRIED UNANIMOUSLY.**

Williams moved and Andrew seconded to direct the chair to advise the selected candidate that BBRSDA will conduct a background check per policy and to request that the candidate attend the 9/22/15 board meeting in Bellingham, WA. **MOTION CARRIED UNANIMOUSLY.**

Solberg moved and Williams seconded to direct the board president, not the executive director, to communicate as soon as possible with the board's attorney on this personnel matter. **MOTION CARRIED UNANIMOUSLY.**

Board discussion continued relative to personnel issues and contingency planning.

4. Miscellaneous – None.

5. Adjourn
Williams moved and Solberg seconded to adjourn at 4:41 p.m. **MOTION CARRIED UNANIMOUSLY.**

Session Two

September 12, 2105

1. Call to Order/Establishment of Quorum
Marinkovich moved and Williams seconded to convene a board meeting at 5:37 p.m. **MOTION CARRIED UNANIMOUSLY.** Present were President Gibbons, Vice-president Christensen, Secretary Solberg, and board members Williams, Andrew, Marinkovich, Johnson, and ex-officio Friccero. Also present were Executive Director Aspelund and board trainer Block.

2. Approval of Agenda
Solberg moved and Johnson seconded to approve the agenda as presented. **MOTION CARRIED UNANIMOUSLY.**

Williams moved and Solberg seconded to go into executive session to discuss sensitive board and personnel matters at 5:40 p.m. **MOTION CARRIED UNANIMOUSLY.**

3. Executive Session – Personnel
Marinkovich moved and Williams seconded to come out executive session with no action taken at 6:41 p.m. **MOTION CARRIED UNANIMOUSLY.**

Gibbons tendered his resignation as president and it was accepted.

Andrew moved and Gibbons seconded to nominate Williams as president. Johnson moved and Andrew seconded that nominations be closed. **MOTION CARRIED 5/2.**

The executive officers will continue to serve as the negotiating committee for the executive director hiring.

4. Miscellaneous – None.
5. Adjourn
Marinkovich moved and Solberg seconded to adjourn at 7:53 p.m. **MOTION CARRIED UNANIMOUSLY.**